



1570ECC8B-15127E2CB-14B22E5D5

SCAN CODE TO VERIFY



# Microsoft Word - Basics

PROUDLY PRESENTED TO

**NTOKOZO ZODWA PHOSWA**

## Course Modules

Course Basics • Formatting Text • Editing Text  
and Tables • Paragraphs and Text Options  
• Spelling and Grammer Mistakes •  
Customising the Ribbon • Saving and Using  
Templates • AutoCorrect Features

**29 October 2023**

DATE

A handwritten signature in black ink, appearing to be "Ntokozo Phoswa", written over a horizontal line.

SIGNATURE

EduCourse Director