



Virtual Assistant Training Certificate

PROUDLY PRESENTED TO

SINDISWA MAHLOBO

Course Modules

- Introduction to Virtual Assistance
- Essential Skills for Virtual Assistants
- Tools and Technologies
- Communication and Professionalism
- Task Management and Productivity
- Working with Different Platforms
- Problem-Solving and Decision Making
- Career Development for Virtual Assistants

25 April 2026

DATE

A handwritten signature in black ink, appearing to be "S. Mahlobo", written over a horizontal line.

SIGNATURE
EduCourse Director