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SCAN CODE TO VERIFY



Virtual Assistant Training Certificate PROUDLY PRESENTED TO SHONGWE

Course Modules

Introduction to Virtual Assistance • Essential
Skills for Virtual Assistants • Tools and
Technologies • Communication and
Professionalism • Task Management and
Productivity • Working with Different Platforms
• Problem-Solving and Decision Making •
Career Development for Virtual Assistants

13 November 2024

SIGNATURE EduCourse Director