



# Google Workspace Basics

PROUDLY PRESENTED TO

**MORETHEBE CORNELIUS MARUPING**

## Course Modules

What Is Google Workspace • Google Workspace Vs Personal Google Tools • Cloud Computing (Beginner Level) • Google Workspace Tools • Accessing Google Workspace • Google Workspace Interface • Online Collaboration Basics of Google Workplace • File Ownership, Sharing, and Permission Control Features

26 March 2026  
DATE

  
SIGNATURE  
EduCourse Director