



77F78176DF-77F1A9A592-77EB958F63

SCAN CODE TO VERIFY



## Microsoft Excel - Basics

PROUDLY PRESENTED TO

**NOMPUMELELO NANCY NDLANGAMANDLA**

### Course Modules

- Getting to know Excel
- Working with Cells
  - Modifying Columns, Rows, and Cells
- Formatting Cell
- Understanding Number format in Excel
- Using Find & Replace
- Formulas and Functions
- Most Used Functions

**10 March 2026**

DATE

A handwritten signature in black ink, appearing to be "N. Ndlangamandla", written over a horizontal line.

SIGNATURE

EduCourse Director

9512020959081