



73557E1655-734F1CEF3A-73439C22DA

SCAN CODE TO VERIFY



Data Entry Certificate

PROUDLY PRESENTED TO

NHLANHLA MSHAYISA

Course Modules

Introduction • Computer Types •
Computer Components • Data Management
• Microsoft Excel Introduction • Workbooks in
Excel • Working with Cells • Find & Replace in
Excel • Formulas and Functions • Most Used
Functions • Excel Database • Excel Worksheet
Integrity • Filing Systems • General Office
Procedures • POPI Legislation

29 April 2024

DATE

A handwritten signature in black ink, appearing to read "M. Mshayisa", written over a horizontal line.

SIGNATURE

EduCourse Director