



733D782E25-1570DE28A-150EA3D28

SCAN CODE TO VERIFY



Data Entry Certificate

PROUDLY PRESENTED TO

TSHEGOFATSO VICIOUS MONYELA

Course Modules

Introduction • Computer Types •
Computer Components • Data Management
• Microsoft Excel Introduction • Workbooks in
Excel • Working with Cells • Find & Replace in
Excel • Formulas and Functions • Most Used
Functions • Excel Database • Excel Worksheet
Integrity • Filing Systems • General Office
Procedures • POPI Legislation

20 November 2023

DATE

A handwritten signature in black ink, appearing to be "D. M. M.", written over a horizontal line.

SIGNATURE
EduCourse Director

9910315552084