



Basic Computer Literacy Certificate
PROUDLY PRESENTED TO
MANIQUE FIRLAN PHILLIPS

Course Modules

- The Evolution of Computers
- Computer Parts and Their Functions
- Turning a Computer On and Off Safely
- Using the Keyboard, Screen, and Mouse
- Common Computing Terms
- Playing and Editing Media on Discs and Drives
- Working with Digital Documents
- Understanding the Operating System

DATE



SIGNATURE
EduCourse Director