



# Basic Computer Literacy Certificate

PROUDLY PRESENTED TO

**FAITHFUL**

## Course Modules

- The Evolution of Computers
- Computer Parts and Their Functions
- Turning a Computer On and Off Safely
- Using the Keyboard, Screen, and Mouse
- Common Computing Terms
- Playing and Editing Media on Discs and Drives
- Working with Digital Documents
- Understanding the Operating System

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DATE

  
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SIGNATURE  
EduCourse Director